



Sabah Tourism Board
MINISTRY OF TOURISM, CULTURE AND ENVIRONMENT
STATE GOVERNMENT OF SABAH, MALAYSIA

APPLICATION FOR FILMING PERMITS IN SABAH (FOR LOCAL PRODUCTION COMPANY)

DOCUMENTS REQUIRED

1. Company Background
2. Synopsis of program to be filmed
3. Complete program itinerary – location and date of filming
4. Crew Particulars
 - 4.1 Mycard copy
 - 4.2 Name list of filming crew members including their designation and date of birth.
5. List of equipment.
6. Supporting letter from broadcasting company / publishing house.

PROCEDURES

- Filming company who are registered with Finas and wish to film in Sabah must have a filming permit. To obtain this permit, the filming company must submit an application to the Sabah Chief Minister Department (Internal Affairs & Research Section / Bahagian Hal Ehwal Dalam Negeri dan Penyelidikan) with all the above documents attached to:

YBhg Datuk Ag. Shahminan Datuk Haji Ag. Sahari
Setiausaha
Hal Ehwal Dalam Negeri Dan Penyelidikan
Jabatan Ketua Menteri,
Tingkat 21, Block A,
Bangunan Pusat Pentadbiran Negeri Sabah,
88400 Kota Kinabalu, Sabah.
Tel: 088-369000 , Faks: 088-235255

Note: OIC or contact person at JKM is Pn Hadratul Hamzah/ En Mohd Fahmi

- ALL APPLICATIONS HAS TO BE SUBMITTED AT LEAST **6 WEEKS PRIOR** TO THE ARRIVAL DATE OF CREW). Generally it is advisable to submit two months ahead of the filming schedule to avoid any delays.
- If the filming involving areas under the state government department (i.e. Sabah Parks or Sabah Wildlife Department), a formal letter need to be sent to the department concern together with the Sabah Chief Minister Department filming permit (approval letter) to inform and obtain the necessary

permit from the respective department.

- Please be informed that some of the parks, wildlife sanctuaries and forest reserves have imposed filming fees ranging from RM10,000 to RM25,000 depending on the location and program.
- To apply for aerial filming permit in Sabah i.e. drone, the production company is required to obtain permission from the Civil Aviation Authority of Malaysia. Thereafter, an approval from the Land & Survey Department Sabah. The approval process will take 14 working days.
- To apply for aerial filming permit in Sabah i.e. helicopter, the production company is required to obtain permission from Jabatan Ukur dan Pemetaan Malaysia (JUPEM). The approval process will take 14 working days.

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